



ARLEM Award 2026

Young local entrepreneurship in the Mediterranean

Instructions to fill in the form

1. Contact details of the entrepreneur

Language: please submit this form either in FR or EN. If submitted in any other language, the application will be disregarded.

- 1.1. **Gender of the entrepreneur:** please indicate the gender of the entrepreneur (Ms or Mr)
- 1.2. **Surname of the entrepreneur:** please indicate the surname (family name) of the entrepreneur
- 1.3. **First name of the entrepreneur:** please indicate the first name (given name) of the entrepreneur
- 1.4. **Nationality of the entrepreneur:** please indicate the nationality of the entrepreneur
- 1.5. **Date of birth of the entrepreneur:** please indicate the date of birth of the entrepreneur. Please note that only applicants born on or after 16/02/1991 can apply. In addition, applicants must be above 18 years of age
- 1.6. **Copy of the passport/ID of the entrepreneur:** please upload a readable colour copy of the entrepreneur's passport or ID (both sides if applicable). Please note that only PDF format is supported
- 1.7. **Telephone number of the entrepreneur:** please indicate the telephone number of the entrepreneur adding the country code, e.g. **+12** 345 67 89
- 1.8. **Email of the entrepreneur:** please indicate the email of the entrepreneur

2. Contact details of the supporter local/regional authority

- 2.1. **Name of the local/regional authority:** please indicate the official name of the supporting local/regional authority (e.g. Izmir Metropolitan Municipality)
- 2.2. **Gender of the contact person of the local/regional authority:** please indicate the gender of the contact person of the local/regional authority (Ms or Mr)
- 2.3. **Name of the contact person of the local/regional authority:** please indicate the surname (family name) and the first name (given name) of the contact person of the local/regional authority
- 2.4. **Function of the contact person of the local/regional authority:** please indicate the function/position of the contact person of the local/regional authority
- 2.5. **Telephone number of the local/regional authority:** please indicate the telephone number of the contact person of the local/regional authority adding the country code, e.g. **+12** 345 67 89
- 2.6. **Email of the local/regional authority:** please indicate the email of the contact person of the local/regional authority

3. Details of the enterprise

- 3.1. **Name of the enterprise:** please indicate the official name of the enterprise as it is registered in an official register
- 3.2. **Country where the enterprise has its registered office and its main economic activities:** please note that only enterprises from the Mediterranean partner countries* of ARLEM can participate (**Albania, Algeria, Bosnia and Herzegovina, Egypt, Israel, Jordan, Lebanon, Libya, Mauritania, Monaco, Morocco, North Macedonia, Palestine, Syria, Tunisia and Türkiye*)
- 3.3. **Official date of creation/registration:** please indicate the official date of creation/registration according to the public register. Please note that the enterprise must have been registered for at least three years (no later than 16/02/2023)
- 3.4. **Have you run the enterprise for a minimum of three years?:** please note that only the entrepreneurs who have run the enterprise for a minimum of three years can participate (no later than 16/02/2023)
- 3.5. **Copy of the official document of creation/registration:** please upload a colour copy of the official document of the creation/registration of the enterprise citing the name of the enterprise and its date of registration/creation. Please note that only PDF format is supported.
- 3.6. **Total number of workers (women & men):** please indicate the total number of the workers (women & men) of the enterprise in full-time equivalent. For example, two staff members working 50% of time each will count together as one full time

equivalent.

3.7. Number of workers per gender and category: please indicate the number of the women workers and men workers of the enterprise (management positions and other positions) in full-time equivalent. For example, two staff members working 50% of time each will count together as one full time equivalent

3.8. Gender equality measures: Please indicate any possible measure implemented by your enterprise to promote gender equality

4. Details of the activity developed

4.1. Economic activity of the enterprise: please indicate one of the general categories according to the activity of your enterprise

4.2. Please specify: please indicate the activity of your enterprise more specifically

4.3. General introduction of your enterprise: please describe the main activity or purpose of your enterprise (min. 25 words): Please help the evaluation committee understand what your enterprise does

Please note that you can use 3000 characters maximum including spaces and punctuation marks, and that a minimum of 250 characters is also in place, to make the response understandable.

4.4. Description of the impact on job creation of your business: please note that you can use 3000 characters maximum including spaces and punctuation marks, and that a minimum of 250 characters is also in place, to make the response understandable

4.5. Please give 1-3 concrete examples of how your enterprise has impacted job creation at the local level: please note that you can use 3000 characters maximum including spaces and punctuation marks, and that a minimum of 250 characters is also in place, to make the response understandable

4.6. Description of the impact on the local community, social progress and development of your business: please note that you can use 3000 characters maximum including spaces and punctuation marks, and that a minimum of 250 characters is also in place, to make the response understandable

4.7. Please give 1-3 concrete examples of how your enterprise has impacted your community, social progress and development: please note that you can use 3000 characters maximum including spaces and punctuation marks, and that a minimum of 250 characters is also in place, to make the response understandable

4.8. Description of the innovative value of your business: please note that you can use 3000 characters maximum including spaces and punctuation marks, and that a minimum of 250 characters is also in place, to make the response understandable

- 4.9. Please give 1-3 concrete examples of the innovative value of your enterprise:** please note that you can use 3000 characters maximum including spaces and punctuation marks, and that a minimum of 250 characters is also in place, to make the response understandable
- 4.10. Description of the respect of social rights of the workers in your business:** please note that you can use 3000 characters maximum including spaces and punctuation marks, and that a minimum of 250 characters is also in place, to make the response understandable
- 4.11. Please give 1-3 concrete examples of how your enterprise has respected the social rights of its workers:** please note that you can use 3000 characters maximum including spaces and punctuation marks, and that a minimum of 250 characters is also in place, to make the response understandable
- 4.12. Description of the support or facilitation from the local or regional authority* in the creation or and running of your business:** please note that you can use 3000 characters maximum including spaces and punctuation marks, and that a minimum of 250 characters is also in place, to make the response understandable

Please take into account that the shortlisted candidates might be asked to provide further documentation on this aspect

*(*Possible kinds of support – non exhaustive: creating a supportive environment; implementing national instruments and programmes; fostering an entrepreneurial mind-set, attitude and culture through educational projects in schools, organisation of workshops, competitions of ideas, etc.; providing information, training, advice and mentoring; facilitating access to credit, private capital or providing funding for them to start up their activities)*

- 4.13. Please give 1-3 concrete examples of how the local and regional authority has supported you in creating or running your enterprise:** please note that you can use 3000 characters maximum including spaces and punctuation marks, and that a minimum of 250 characters is also in place, to make the response understandable

Optional: you are strongly encouraged to submit a "letter of endorsement" from your local or regional authority (in EN, FR or AR): The letter of endorsement would ideally confirm and explain the support that the local or regional authority provided to you. Please note that if the letter of endorsement is submitted in a language other than EN or FR, we kindly ask you to provide a legible translation into EN or FR. Please note that only PDF format is supported

5. Any other document

In case you wish to share any other document with the evaluation committee, you can upload it here (optional): Please note that only PDF format is supported.

If after reading these instructions, you have any question or need further information to fill in the form, please contact the ARLEM Secretariat via arlem-secretariat@cor.europa.eu