



European Committee
of the Regions

Data Protection Notice

ARLEM Award

1. Introduction

The European Committee of the Regions (CoR) is committed to respecting and protecting your personal data in accordance with [Regulation \(EU\) 2018/1725 \(EUDPR\)](#).

Your personal data may be collected and processed for the annual evaluation of the ARLEM Award nominations and the establishment of the award winner.

2. Who is responsible for the processing of personal data?

The CoR (ARLEM Secretariat) is responsible (as data controller) for the processing of personal data.

The service responsible (delegated controller) is Unit B.3 CIVEX Commission - ARLEM Secretariat – arlem-secretariat@cor.europa.eu.

3. What is the purpose of the processing?

Your personal data will be processed in the framework of the attribution of the ARLEM award. The CoR (ARLEM Secretariat) has developed and launched the ARLEM Award which encourages youth participation and focuses on the crucial link between local and regional authorities (LRAs) and young entrepreneurs. It will collect, store, process and share with the Evaluation Committee various types of personal data in order to allow the aforementioned bodies to evaluate the nominations and establish an Award winner.

Personal data shall be processed by the delegated controllers for the following purposes:

- to establish an award winner;
- to administer and evaluate the award nominations;
- to organise the award proclamation and the award ceremony;
- to create a data base to promote the award and send invitations to future similar events organised by the CoR.

4. What is the legal basis for the processing?

The legal basis for the processing of personal data is Article 5.1.d of the EUDPR, according to which 'the data subject has given consent to the processing of his or her personal data for one or more specific purposes'.

5. What personal data are processed?

The following personal data will be processed:

- gender;
- surname;
- first name;
- email address;
- nationality;
- date of birth;
- copy of passport/ID;
- telephone numbers;
- contact details of local and regional representatives;
- videos and images taken during the award ceremony. The explicit consent of the data subjects for the processing of their image through videos and pictures will be obtained by means of a separate declaration.

6. Who are the recipients or categories of recipients of your personal data?

The recipients of your personal data will be:

- natural persons in a contractual relationship with one of the institutions (staff members) organising the award and who are actively and directly involved in the Award Secretariat work.
- natural persons who have been appointed members of the Award Evaluation Committee and the Jury.

7. Are your personal data transferred to a third country or international organisation?

No. Your personal data will not be transferred outside the EEA. If applications need to be shared with members of the Jury belonging to international organisations or based outside the EEA, the transmission of the applications will be done only in an anonymised format to ensure compliance with Chapter V of Regulation (EU)2018/1725 .

8. How can you exercise your rights?

You have the right to access your personal data, to rectify any inaccurate or incomplete personal data, to restrict (under certain conditions) the processing of your personal data, to request the deletion of your personal data (if processed unlawfully) and, where applicable, the right to data portability.

Where applicable, you have the right to object to the processing of your data on grounds relating to your particular situation, at any time. You also have the right to withdraw your consent at any time. Please note that withdrawal of consent will not have retroactive effect.

You can direct your queries to the service responsible for processing your personal data (acting as Delegated Controller), Unit B.3 CIVEX Commission - ARLEM Secretariat, at arlem-secretariat@cor.europa.eu. Your query will be dealt without undue delay and in any event within one month of receipt of the request. That period may be extended by two further months where necessary.

You have the right of recourse to the European Data Protection Supervisor (edps@edps.europa.eu) if you consider that your rights under the EUDPR have been infringed as a result of the processing of your personal data by the CoR.

9. How long are your personal data kept for?

Your data (excluding photos and videos) will be kept for a maximum period of 12 months after the end of the Award edition marked by the date of the Award ceremony, unless you explicitly agree to your contact details being kept in a data base in order to promote the Award and receive invitations to future similar events organised by the CoR.

Your photos and videos that have been published (for example on the web or in publications) and for which your explicit consent will be required, will remain in that format indefinitely for archiving purposes in the public interest.

10. Are the personal data collected used for automated decision-making, including profiling?

No, the CoR will not use your personal data to make automated decisions about you. 'Automated decisions' are defined as decisions made without human intervention.

11. Will your personal data be further processed for a purpose other than that for which data have been obtained?

No, your personal data will not be further processed for a different purpose than those mentioned in this DPN.

12. Who do I contact if I have queries or complaints?

If you have any further questions about the processing of your personal data, please contact the CoR Delegated Controller in charge of the processing of your personal data, Unit B.3 CIVEX Commission - ARLEM Secretariat, at arlem-secretariat@cor.europa.eu.

You may also contact the CoR data protection officer of the CoR (data.protection@cor.europa.eu) and/or the European Data Protection Supervisor (edps@edps.europa.eu) at any time concerning the processing of your personal data by the CoR.