



European Committee  
of the Regions

Human Resources and Finance

## CALL FOR EXPRESSION OF INTEREST

### Contract staff member working in Unit C.1 - Commission for Territorial Cohesion Policy and EU Budget (COTER)

Reference number: COR/CA/FGIV/15/2025

Directorate	Directorate C Legislative Work 2
Unit	Unit C.1 - Commission for Territorial Cohesion Policy and EU Budget (COTER)
Type of position	Contract staff FGIV
Period	2 years, starting from 01 October 2025
Application	<a href="#">Online application form</a>
Date of publication	10 July 2025
Deadline	18 August 2025 at noon (Brussels time)

## 1. Your job and responsibilities

The contract offered is in the secretariat of the CoR Commission for Territorial Cohesion Policy and EU Budget (COTER), primarily on Territorial Impact Assessment (TIA) and territorial statistics.

This implies the following tasks:

### On TIA:

- Improve the CoR TIA methodology and promote TIA with other CoR commission secretariats;
- Prepare and implement the CoR annual TIA Work Programme in collaboration with responsible commission secretariats, organising 3 - 4 TIA workshops per year;
- Strengthen cooperation with the European Commission and the European Parliament to step up TIA in these institutions;
- Contribute to the CoR Better Regulation strategy and the preparation of the CoR Better Regulation and Active Subsidiarity Steering Group (BRASS-G) meetings;

### On Territorial statistics:

- Gather knowledge on Eurostat data and other information sources for local and regional statistics;
- Support the CoR representative in the European Statistical Advisory Committee (ESAC) and liaising with Eurostat;
- In collaboration with other CoR services dealing with statistics, develop cooperation with the OECD on local and regional statistics.

In addition, the selected candidate may be asked to contribute to other tasks in the remit of the COTER secretariat, such as the cooperation between the CoR and ESPON or the organisation of COTER meetings.

You are part of the dynamic team of the COTER Commission, which consists of a Head of unit, deputy Head of unit, 9 policy officers, 3 assistants and a trainee.

## **2. Who are we? What are the challenges for us ahead?**

Our Unit COTER Commission secretariat has a staff of 15 colleagues, and is part of the Directorate for legislative work C.

Our Unit is in charge of organising the work of the COTER commission, assisting its members in drawing up opinions of the CoR, supporting the political process within the Bureau and plenary sessions and organising commission meetings and external events. The COTER commission deals with Cohesion policy, including European Territorial Cooperation and the Just Transition Fund, transport policy, urban policy, the EU budget, regional statistics and indicators. The COTER secretariat is also responsible for the official EU register of European Groupings of Territorial Cooperation (EGTC), for managing the European Cross-Border Platform (ECBP) and for the CoR's work on Territorial Impact Assessment (TIA).

Since the CoR started cooperating with the European Commission and ESPON to develop a methodology suited for TIA at EU level 10 years ago, the CoR has carried out over 30 TIA workshops together with ESPON. The underlying methodology and tool, the ESPON TIA Quick Check, is now one of the recommended approaches for TIA in the Commission's Better Regulation toolbox.

The importance of TIA and the CoR's added value to identify differentiated territorial impacts has already been recognised by other institutions on several occasions. However, the mainstreaming of TIA as a tool for systematically assessing territorial impacts in the design phase of EU policies is still to be achieved.

## **3. Are you the talent we are looking for?**

### **3.1 GENERAL ABILITIES AND CAPACITIES REQUIRED**

- Think with a critical spirit, analyse and solve problems pragmatically.
- Assess critically credibility and reliability of sources, data and information and use relevant digital tools to carry out the duties.

- Organise own work, demonstrate responsibility, identify priorities, take appropriate decisions and deliver results.
- Adapt to an evolving working environment, demonstrate commitment and adopt constructive attitude at all times. Remain effective and flexible even during periods of heavy activity.
- Take initiative to achieve individual and shared objectives, demonstrate ownership and work autonomously.
- Learn and professionally develop to continuously enhance job performance and knowledge of the organisation and working environment.
- Work together with others in a constructive way by contributing to diverse and inclusive working environment. Demonstrate respect and courtesy at all times.
- Convey information and relevant opinions clearly and concisely both orally and in writing, facilitate interaction and engage effectively with others. Treat confidential or sensitive information accordingly.

### 3.2 JOB-SPECIFIC REQUIREMENTS

- You have passed [EPSO CAST FGIV<sup>1</sup>](#);
- You have a university degree or professional experience of an equivalent level in one of the following areas: geography, statistics, economic development policy, law, economics, public policy, public administration, management, or other fields related to the position;
- You have knowledge and experience in EU policy-making in the areas covered by the post;
- You are keen on leading projects and implementing them individually;
- You have strong digital skills;
- You have a good command of IT applications and tools, such as Outlook, Excel, Word and SharePoint, including AI tools in a secure environment;
- You have a thorough knowledge of one of the official languages of the European Union and a satisfactory knowledge of another of the EU official languages. For functional reasons, a high level of English is required and a good level of one other EU language, ideally French, is desirable.

Please note that candidates must meet the eligibility criteria specified in [art. 82\(3\) of the Conditions of Employment of Other Servants](#).

## 4. What we offer

- A European institution on a human scale at the heart of the European quarter and easily accessible.
- Flexible working hours and teleworking opportunities subject to the needs of the service.
- An active talent management policy focusing on continuous development and training and a policy to encourage internal mobility.
- A friendly and dynamic working environment in which self-motivation, initiative and team spirit are valued.

---

<sup>1</sup> For more information please consult the [website EU Careers](#).

- An institution that promotes equal opportunities, diversity and non-discrimination to help nurture a respectful and inclusive working environment and that is actively engaged in the consultation process prior to the adoption of EU legislation. Our dedication to inclusivity is also reflected in our efforts to enhance the accessibility of our vacancy notices, including the layout of the current vacancy and its annex (left alignment, increased spacing and font size etc.). By improving their readability, we strive to make these documents accessible to all, including individuals with disabilities.
- An EMAS-certified institution that is continuously looking to improve its environmental performance.

## 5. Are you interested in this challenge?

If you have the skills we are looking for and think you fit the profile above, please apply using the [online application form](#) before 18 August 2025 at noon.

Please note:

- the successful completion of [EPSO CAST FGIV](#) is required to be eligible for this selection procedure.
- only candidates selected by the selection panel for an interview will be contacted. If you have not been contacted within six weeks following the application deadline of the vacancy notice, please consider your application unsuccessful.

The [European Committee of the Regions](#) (CoR) is the political assembly which allows the views of regional and local authorities to be heard when European Union policies are being devised and legislation drafted. It is an advisory body which was created in 1994. Its consultative role allows its 329 members, and through them the regional and local authorities they represent, to take part in the EU decision-making process.