



European Committee  
of the Regions

Human Resources and Finance

## CALL FOR EXPRESSION OF INTEREST

### Contract staff member working in the Commission for Economic Policy

Reference number: COR/CA/FGIV/17/2025

Directorate	Legislative Work 2
Unit	Commission for Economic Policy (ECON)
Type of position	Contract staff FGIV
Period	2 years, starting from 01/11/2025
Application	<a href="#">Online application form</a> Please note: the successful completion of <a href="#">EPSO CAST FGIV</a> is required
Date of publication	04/09/2025
Deadline	14/09/2025 at noon (Brussels time)

#### 1. Your job and responsibilities

Interested in political, legislative and analytical work related to economic policy? Like to help your colleagues and be part of a dynamic team, holding a wide set of responsibilities, and having frequent contact with the members of the European Committee of the Regions (CoR) ?

As an Administrator in the ECON Commission, you are responsible for policy coordination, expert input, guidance and monitoring, and contributing to the legislative and political work of the ECON Commission. You will need to provide high-quality policy support to CoR members and promote the CoR's political messages in the policy fields relevant to the ECON commission.

You organise ECON commission meetings, meetings between CoR rapporteurs and MEPs and European Commission representatives, as well as other events.

You are also responsible for Single Market, International Trade and Tariffs and Competition policy files and managing relevant studies, fostering regular contact and cooperation with counterparts in other EU institutions and with external partners, developing specific (inter-institutional) projects in the areas related to ECON commission remits.

## 2. Who are we? What are the challenges for us ahead?

Our Unit Commission ECON has a staff of 13 and is part of the Directorate for Legislative Work 2. It is divided into the following specific policy sectors:

- Economic Policy including Economic Governance and the European Semester, Sustainable Development Goals, Local/regional finance and investment, including fiscal decentralisation.
- Competitiveness including the Single Market, Industrial Policy, SME Policy and entrepreneurship • Competition including State Aid Policy, International Trade and Tariffs.
- Digital policy, Artificial Intelligence and Space Policy.

The unit is also responsible for the European Entrepreneurial Regions (EER) award scheme and the Network of Regional Hubs for EU Policy Implementation Review (RegHub)

## 3. Are you the talent we are looking for?

### 3.1 GENERAL ABILITIES AND CAPACITIES REQUIRED

- Think with a critical spirit, analyse and solve problems pragmatically.
- Assess critically credibility and reliability of sources, data and information and use relevant digital tools to carry out the duties.
- Organise own work, demonstrate responsibility, identify priorities, take appropriate decisions and deliver results.
- Adapt to an evolving working environment, demonstrate commitment and adopt constructive attitude at all times. Remain effective and flexible even during period of heavy activity.
- Take initiative to achieve individual and shared objectives, demonstrate ownership and work autonomously.
- Learn and professionally develop to continuously enhance job performance and knowledge of the organisation and working environment.
- Work together with others in a constructive way by contributing to diverse and inclusive working environment. Demonstrate respect and courtesy at all times.
- Convey information and relevant opinions clearly and concisely both orally and in writing, facilitate interaction and engage effectively with others. Treat confidential or sensitive information accordingly.

### 3.2 JOB-SPECIFIC REQUIREMENTS

- You have passed [EPSO CAST FG/IV<sup>1</sup>](#)
- You have sound experience in the EU institutions, policies, and the CoR, including a strong appreciation of the different political stakeholders at EU, national, regional and local levels. Previous experience related to ECON's policy remit is a strong asset. Previous work and project management at the local and regional level is an additional plus, as is previous work with or for local and regional authorities.
- Good knowledge of Single Market, International Trade and Tariffs and Competition policy fields.

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<sup>1</sup> For more information please consult the [website EU Careers](#).

- You have strong communication skills, a strong sense of initiative and a good team spirit, very good analytical and drafting skills both in the field of policy analysis and in the domain of policy briefings and reports.
- You have a thorough knowledge of one of the official languages of the European Union and a satisfactory knowledge of another of the EU official languages. For functional reasons, a high level of English is required and a good level of French is desirable.
- You have a good command of IT applications and tools, such as Outlook, Excel, Word and Sharepoint, including AI tools in a secure environment.
- You are keen on working in a dynamic team.

Please note that candidates must meet the eligibility criteria specified in [art. 82\(3\) of the Conditions of Employment of Other Servants](#).

#### 4. What we offer

- A European institution on a human scale at the heart of the European quarter and easily accessible.
- Flexible working hours and teleworking opportunities subject to the needs of the service.
- An active talent management policy focusing on continuous development and training and a policy to encourage internal mobility.
- A friendly and dynamic working environment in which self-motivation, initiative and team spirit are valued.
- An institution that promotes equal opportunities, diversity and non-discrimination to help nurture a respectful and inclusive working environment and that is actively engaged in the consultation process prior to the adoption of EU legislation. Our dedication to inclusivity is also reflected in our efforts to enhance the accessibility of our vacancy notices, including the layout of the current vacancy and its annex (left alignment, increased spacing and font size etc.). By improving their readability, we strive to make these documents accessible to all, including individuals with disabilities.
- An EMAS-certified institution that is continuously looking to improve its environmental performance.

#### 5. Are you interested in this challenge?

If you have the skills we are looking for and think you fit the profile above, please apply using the [online application form](#) before 14/09/2025 at noon.

Please note:

- the successful completion of [EPSO CAST FG/IV](#) is required to be eligible for this selection procedure.
- only candidates selected by the selection panel for an interview will be contacted. If you have not been contacted within six weeks following the application deadline of the vacancy notice, please consider your application unsuccessful.

The [European Committee of the Regions](#) (CoR) is the political assembly which allows the views of regional and local authorities to be heard when European Union policies are being devised and legislation drafted. It is an advisory body which was created in 1994. Its consultative role allows its 329 members, and through them the regional and local authorities they represent, to take part in the EU decision-making process.