



European Committee  
of the Regions

Human Resources and Finance

## VACANCY NOTICE

### Head of Sector in the CoR Shared Solutions Sector

Reference number: COR-AD5-AD12-55 BIS-25

Directorate	Directorate for Innovation and Information Technology
Unit	Digital Solutions
Sector	Shared Solutions
Vacancy	AD5-AD12
Type of post	Head of Sector Publication under Article 29(1)(a), (b) and (c) of the Staff Regulations
Date of publication	06 November 2025
Deadline	20 November 2025 at noon (Brussels time)

## 1. Your job and responsibilities

Interested in leading a cross-functional team (five officials, twelve contractors) and ensuring the successful delivery of digital services? Like to help your colleagues deliver secure, high-quality bespoke solutions that support core business processes?

As a Head of the Shared Solutions Sector in the Digital Solutions Unit, you will take overall responsibility for the delivery, maintenance and operation of the sector responsible for the Committees' main business processes. You will ensure that technical execution is aligned with business objectives and the overall architecture, overseeing the full delivery lifecycle from requirements and design through to development, testing and deployment.

You will organise and coordinate the work of cross-functional teams (developers, QA, UX, DevOps), ensuring clear stakeholder communication and managing dependencies, risks and delivery timelines.

You will also be responsible for championing Agile/DevOps practices, driving continuous improvement, maintaining a focus on security and user experience, and ensuring that solutions deliver measurable business value.

## 2. Who are we? What are the challenges for us ahead?

The Digital Solutions Unit has around 50 staff members and is part of the Directorate for Innovation and Information Technology (DIIT). It is structured around three areas of activity:

- Demand management, ensuring that institutional priorities are translated into actionable digital demand and portfolio decisions;
- Agile delivery, designing and implementing solutions that are scalable, interoperable and secure by design;
- Artificial Intelligence, embedding AI capabilities responsibly and in line with EU ethical and regulatory frameworks.

Our field? Digital transformation in a multi-institutional setting, serving both Committees as a joint service. Our main achievements include the delivery of modern, collaborative solutions, the introduction of agile ways of working and the launch of AI pilots to support members and staff.

The challenges ahead of us involve further strengthening digital agility, scaling up automation and continuing to embed security and data protection in all solutions.

## 3. Are you the talent we are looking for?

### 3.1 GENERAL ABILITIES AND CAPACITIES REQUIRED

- Think with a critical spirit, analyse and solve problems pragmatically.
- Assess critically credibility and reliability of sources, data and information and use relevant digital tools to carry out the duties.
- Organise own work, demonstrate responsibility, identify priorities, take appropriate decisions and deliver results.
- Adapt to an evolving working environment, demonstrate commitment and adopt constructive attitude at all times. Remain effective and flexible even during periods of heavy activity.
- Take initiative to achieve individual and shared objectives, demonstrate ownership and work autonomously.
- Learn and professionally develop to continuously enhance job performance and knowledge of the organisation and working environment.
- Work together with others in a constructive way by contributing to diverse and inclusive working environment. Demonstrate respect and courtesy at all times.
- Convey information and relevant opinions clearly and concisely both orally and in writing, facilitate interaction and engage effectively with others. Treat confidential or sensitive information accordingly.

### 3.2 JOB-SPECIFIC REQUIREMENTS

- You have a passion for managing the delivery of digital services, including requirements gathering, development oversight, testing and deployment.
- You have strong stakeholder management and team leadership skills, with the ability to empower teams, foster a culture of collaboration and trust, and drive projects to completion within established deadlines.
- You are proficient in Agile, Scrum and related methodologies, leveraging them to drive project success and team productivity.
- You possess a strong technological background, enabling you to assess and prioritise business needs with due regard for technical constraints and opportunities.
- You have extensive experience of guiding development teams, providing both business-related support and technical instructions. You are well-versed in DevOps practices, including Continuous Integration/Continuous Delivery (CI/CD), Automated Testing, Code Reviews and Test-Driven Development (TDD).
- You have a thorough knowledge of one of the official languages of the European Union (EU) and a satisfactory knowledge of another of the EU official languages. For operational reasons, a high level of English is required and a good level of French is desirable.

### 3.3 ASSETS

- Previous experience of AI integration, portfolio management, agile delivery or managing consultancy contracts is a strong asset.
- Previous experience of understanding business processes and supporting the implementation of workflow solutions is a strong asset.
- Knowledge and experience of implementing large-scale agility (e.g. SAFe, LeSS or similar frameworks) is an asset.

## 4. What we offer

- A European institution on a human scale at the heart of the European quarter and easily accessible.
- Flexible working hours and teleworking opportunities subject to the needs of the service.
- An active talent management policy focusing on continuous development and training and a policy to encourage internal mobility.
- A friendly and dynamic working environment in which self-motivation, initiative and team spirit are valued.
- An institution that promotes equal opportunities, diversity and non-discrimination to help nurture a respectful and inclusive working environment and that is actively engaged in the

consultation process prior to the adoption of EU legislation. Our dedication to inclusivity is also reflected in our efforts to enhance the accessibility of our vacancy notices, including the layout of the current vacancy and its annex (left alignment, increased spacing and font size etc.). By improving their readability, we strive to make these documents accessible to all, including individuals with disabilities.

- An EMAS-certified institution that is continuously looking to improve its environmental performance.

## 5. Are you interested in this challenge?

If you have the skills we are looking for and think you fit the profile above, please apply using the [online application form](#) before 20 November 2025 at noon.

Please remember to read carefully the appendix to this vacancy announcement to learn relevant details about this selection procedure.

The Secretary-General  
Petr Blížkovský

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