



European Committee
of the Regions

Record of processing activity – Working document

e-Am: electronic amendments

PART 1 - Record

1. General Information

Reference number	RC.I-1
Last update	25/09/2025
Controller	European Committee of the Regions
Directorate	Directorate C
Unit	C.I Coordination, planning, impact - Cross-border cooperation, territorial partnerships
Contact details	dir-c-focal-point@cor.europa.eu
Joint controller	N/A
Joint controllership arrangement	N/A
DPO contact details	data.protection@cor.europa.eu
Processor(s)	N/A
Data processing agreement	N/A

2. Purpose and description of the personal data processing

Purpose(s) of the personal data processing	<p>The purpose of processing the names of the members is to ensure that the amendments are validly deposited and validly supported as per the CoR's Rules of Procedure.</p> <p>The personal data is received from AGORA for processing in the eAM tool.</p>
Categories of persons whose personal data are processed	Members of the CoR tabling amendments to draft resolutions and opinions.
Categories of personal data processed	The following data are processed: alias login and person ID.
Recipients of the personal data	<p>Authenticated users within the CoR staff:</p> <ul style="list-style-type: none">o The unit "Registry" (staff and their management) of Unit "Bureau, plenary and central meeting service" - for amendments submitted on draft urgent resolutionso The Commission secretariats and their management of Directorates for Legislative Work I & II – for amendments submitted on draft opinions and draft resolutions

Transfers of personal data to a third country or an international organization	No, personal data are not transferred to non-EU Member States or to international organisations.
Retention period of the personal data	Personal data will be stored for as long as necessary to fulfil archiving purposes in the public interest, scientific or historical research purposes in accordance with Article 13 of the EUDPR. The necessity of retaining these data will be reviewed in line with the CoR regulation on records and archive management once adopted.
General description of security measures, where possible	<ol style="list-style-type: none"> 1. Only colleagues working at the CoR have access to the relevant processed data on a 'need to know' basis. 2. After the mandates of the relevant CoR members' come to an end, the CoR retains the data for archiving purposes. Prior to archiving, all data undergo thorough pseudonymisation to safeguard individual identities and ensure compliance with data protection standards.
Data protection notice	Published internally