



European Committee  
of the Regions

## Record of processing activity – Working document

### Mayor Paweł Adamowicz Award

#### PART 1 - Record

##### 1. General Information

Reference number	RB3-3
Last update	25/06/2024
Controller	European Committee of the Regions
Directorate	Directorate B
Unit	B.3 CIVEX
Contact details	civex@cor.europa.eu AdamowiczAward@cor.europa.eu
Joint controller	City of Gdańsk International Cities of Refuge Network
Joint controllership arrangement	Available internally
DPO contact details	<a href="mailto:data.protection@cor.europa.eu">data.protection@cor.europa.eu</a>
Processor(s)	N/A
Data processing agreement	Available internally

##### 2. Purpose and description of the personal data processing

Purpose(s) of the personal data processing	<p>The CoR, the City of Gdańsk and the International Cities of Refuge Network (the Award Partners) have together developed and launched the Mayor Paweł Adamowicz Award for courage and excellence in promotion of freedom, solidarity and equality. Together we will collect, store, process and share with the Evaluation Committee and the Jury of the Award various types of personal data in order to allow the aforementioned bodies to evaluate the nominations and establish an Award winner. Personal data shall be processed by the Joint Controllers for the following purposes:</p> <ul style="list-style-type: none"><li>-- establish an Award winner;</li><li>-- administer and evaluate the Award nominations;</li><li>-- organise the Award proclamation and the Award ceremony;</li><li>- promote the Award.</li></ul>
Categories of persons whose personal data are processed	Participants
Categories of personal data processed	<p>The type of data to be collected includes:</p> <ul style="list-style-type: none"><li>-- name;</li><li>-- email address;</li><li>-- telephone numbers;</li></ul>

	<ul style="list-style-type: none"> <li>-- job title;</li> <li>-- employer details</li> <li>-- address;</li> <li>-- video and images taken during the Award ceremony.</li> </ul>
Recipients of the personal data	<ul style="list-style-type: none"> <li>-- Natural persons in contractual relationship with one of the three institutions (staff members) organising the Award and that are actively and directly involved in the Award Secretariat work.</li> <li>-- Natural persons who have been appointed members of the Award Evaluation Committee and the Jury.</li> </ul>
Transfers of personal data to a third country or an international organization	No, your personal data are not transferred to non-EU Member States or to international organisations, apart from the cases that some of the Evaluation Committee members might be from international organisations. In this case, when personal data are transmitted to third countries or international organisations for the evaluation process of the nominations, any such transfer shall fully comply with the requirements laid down in Chapter V of Regulation (EU)2018/1725.
Retention period of the personal data	<p>Your data (excluding photos) will be kept for a maximum period of 12 months after the end of the Award edition marked by the date of the Award ceremony, unless you explicitly agree to your contact details being kept in order to receive invitations to future similar events organised by the CoR.</p> <p>Your photos that have been published (for example on the web or in publications) will remain in that format indefinitely.</p>
General description of security measures, where possible	[General description of security measures, where possible]
Data protection notice	<a href="https://cor.europa.eu/sites/default/files/2024-07/dpn-mpaa_4_edition-final.pdf">https://cor.europa.eu/sites/default/files/2024-07/dpn-mpaa_4_edition-final.pdf</a>