



European Committee
of the Regions

Record of processing activity – Working document

Subscriptions to external news service platforms

PART 1 - Record

1. General Information

Reference number	RA1-7
Last update	30/01/2024
Controller	European Committee of the Regions
Directorate	Directorate A
Unit	A.1 Services to members
Contact details	The responsible service (delegated controller) is: CoR Documentation Centre, Directorate A1, documentationCdR@cor.europa.eu.
Joint controller	N/A
Joint controllership arrangement	Available internally
DPO contact details	data.protection@cor.europa.eu
Processor(s)	N/A
Data processing agreement	Available internally

2. Purpose and description of the personal data processing

Purpose(s) of the personal data processing	Personal data are collected and processed in order to provide subscription for staff members to specific platforms for which the CoR is bearing the costs. These platforms offer (premium) news services through real-time news and data intelligence in the form of daily newsletters, articles, alerts and legislative data across the EU.
Categories of persons whose personal data are processed	Staff members who may be interested in subscribing to specific platforms for which the CoR is bearing the costs.
Categories of personal data processed	The following personal data are processed: - Surname; - First name; - E-mail address, in order to provide them to the respective platforms for the subscription, that will be further processed pursuant to the specific privacy policy of the respective contractor (service provider).
Recipients of the personal data	Only authorised persons of the CoR Documentation Centre staff and the respective contractor.

Transfers of personal data to a third country or an international organization	The personal data are not transferred to non-EU Member States or to international organisations, except if the contractor is seated in a non-EU country or indicates so in their privacy statement to a non-EU country.
Retention period of the personal data	Personal data are kept for maximum 12 months after the end of the specific subscription.
General description of security measures, where possible	N/A
Data protection notice	Published internally