



European Committee
of the Regions

Record of processing activity – Working document

EU Local Dialogues

PART 1 - Record

1. General Information

Reference number	RD2-9
Last update	19/02/2026
Controller	European Committee of the Regions
Directorate	Directorate D
Unit	D.2 Events and local dialogues
Contact details	eulocal@cor.europa.eu
Joint controller	N/A
Joint controllership arrangement	N/A
DPO contact details	data.protection@cor.europa.eu
Processor(s)	N/A
Data processing agreement	N/A

2. Purpose and description of the personal data processing

Purpose(s) of the personal data processing	- Ensuring the payment of the outreach allowance to the organising CoR Member and possibly to other CoR members that might participate as speakers, as per Regulation No 15/2023. - Providing outreach support for the EU Local Dialogue in view of: social media support, visual branding support, web-streaming and webpage development. - Collaboration and enhancing of other EU/CoR initiatives and networks, e.g. YEPs, EU Councillors, etc. - For designated contact persons of the organiser(s): publication of professional contact information (name, surname, email, phone) on the CoR event webpage and communication to relevant CoR internal services.
Categories of persons whose personal data are processed	Applicants, organisers, speakers and participants in "EU Local Dialogues" meetings.
Categories of personal data processed	a) For applicants: Full name (surname and first name), email address, phone/mobile number, job title, organisation and Bank details (IBAN and BIC). b) For the organising CoR Member (if different from applicant): Full name, email address, phone/mobile number, Member's political group and country. c) For speakers, National Ministers, Young Elected Politicians (YEPs), European Regional and Local Councillors and other CoR Members

	participating: Full name and possibly relevant capacity. d) For participants: The CoR does not directly collect or require personal data of EU Local Dialogue participants, other than photographs and video recordings of the event that may be provided to the CoR by the organiser(s).
Recipients of the personal data	Designated CoR staff involved in the coordination, organisation, management, the reimbursement of the applicant and CoR members involved and follow-up activities to the event.
Transfers of personal data to a third country or an international organization	Personal data will not be transferred to a non-EU member state and/or international organisation.
Retention period of the personal data	Organisers' and participants' personal data will be retained for 12 months following the event/exhibition, unless otherwise required for financial reasons or by legal obligations.
General description of security measures, where possible	In case of paper files, they are stored in closed cupboards in the offices of the staff, members of the team in unit D2 coordinating EU Local Dialogues and destroyed immediately after the implementation cycle. Regarding digital data: Data is secured on Commission's servers and on contractors' premises; a security convention is established between the contractors and the Commission. At the CoR, the files are stored on a shared drive, to which staff of the Events Unit D2 plus a limited number of staff with management/horizontal tasks in Directorate D and IT helpdesk colleagues in Directorate L have access to; and on a functional mailbox, to which the Events and Exhibition teams in the organising Unit D2 have access. Data is deleted or anonymised and archived after the EU Local Dialogue meeting.
Data protection notice	https://www.cor.europa.eu/sites/default/files/2026-03/eu_local_dialogues_0.pdf